

Approved 11/10/2016

I. The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall Basement meeting room. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson, and Jeanne Nygren Selectmen's Clerk. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. This meeting is live broadcast on FCTV Channel 22 and will be rebroadcast during the week ahead.
2. Assessors will be out in the field more often looking at all of the housing stock. MRI personnel are in the field working usually on Fridays. They carry MRI Photo Identification and have with them, a letter from the Town. If you have any questions, please contact Jeanne or Heidi in the Selectmen's Office.
3. The drought conditions are somewhat improved, but still continue to affect Fremont homeowners and our resources. The Town continues to monitor the situation as some local wells are going dry, despite the recent rain. All residents are asked to be cautious about water use, and conserve whenever possible.
4. The General Election will be held on Tuesday November 8th with polling at Ellis School from 7:00 am to 8:00 pm.
5. Veteran's Open House will be held on Thursday November 10, 2016 from 5:00 to 7:00 pm at the Fremont Town Hall. If needed, a Selectmen's Meeting will be held at the conclusion of the Veteran's Open House, following the cleanup. This will be posted for 7:15 pm but it will likely start later. All Town Offices are closed on Friday November 11, 2016 for Veteran's Day. There are no delays in trash and recycling next week.
6. A Community "SHARPS" collection will be held on Saturday, November 12, 2016 from 8:00 am to 12:00 noon at the Perry Building Lobby on the Exeter Hospital Campus. Local residents may drop off sharps (syringes, needles) in an approved sharps storage container or a sturdy plastic container such as a laundry detergent bottle. Participants will receive containers to take home in which to store used sharps until the next collection date in May. Sharps collections are held the second Saturday of May and November at Exeter Hospital.
7. The Annual Fremont Parks & Recreation Holiday Fair will be held at Ellis School on Sunday December 4, 2016 from 11:00 am to 5:00 pm at Ellis School. Registration forms are on the Parks & Recreation page of the Town's website.

III. LIAISON REPORTS

Barham reported on the November 2, 2016 Planning Board meeting, which was held at Fremont Public Library. The majority of the meeting included the Galloway Site Plan application continuance which had a discussion on trucking and environmental concerns/questions shared by members of the public who were present. The meeting was continued to December 7, 2016 pending an application to the Zoning Board of Adjustment for a Zoning variance. The ZBA hearing will be held on November 15, 2016. A ZBA comment sheet will be reviewed later at tonight's meeting.

Cordes reported on the November 3, 2016 Budget Committee meeting where all remaining Town Budgets were completed with their recommendations. They deferred taking action on the Warrant Articles as there were two members missing. Their next meeting is on November 9, 2016 where the SAU staff will be present to make a presentation on the School District budget.

IV. APPROVAL OF MINUTES

After review of the Selectmen's meeting minutes of October 27, 2016 a motion to approve as amended, was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

A motion was made by Barham to approve the minutes of the November 1, 2016 meeting. This was seconded by Janvrin. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:30 pm Joshua Yokela came into the meeting and was introduced to the Board. He is seeking to become an alternate member of the Fremont Zoning Board of Adjustment. His interests are in property protection rights of residents and help him to learn the process. He has watched meetings on FCTV and is planning on attending the site walk on Saturday. After attending meetings the Zoning Board will make their recommendation for this appointment. At that time he will be appointed by the Selectmen. Mr. Yokela was thanked by the Board for coming in tonight.

At 6:45 pm Bruce White of FCTV came into the meeting to give his update on the franchise fee Warrant Article. White circulated some information for the Board to review on how the Committee arrived at their recommendation. He is requesting that a franchise fee of 2% be instituted, and that the number be added to the Warrant Article.

He presented information on the annual estimated costs to operate FCTV including a Coordinator position, operating costs (office, supplies, phone, cable, etc) and the projected money that would be used annually and that some additional could be saved each year toward replacement capital equipment costs.

White said operators need to be paid for the meetings, and that volunteers are still doing the bulletin board and Town event work. They are still formulating tighter numbers for their operating budget, as well as working on a job description for the Coordinator position, using a lot of information obtained from RCTV, who has helped Fremont throughout this endeavor.

After discussion Janvrin moved to recommend the FCTV Warrant Article go in to reinstate a nominal franchise fee at 2%. This was seconded by Barham. The vote was unanimous 3-0. White also requested the Board start considering increasing the membership of the Cable Committee to five. This led to discussion about the need for a Cable Renegotiating Committee and that perhaps a larger FCTV Committee could do much of this. This will be revisited soon as the current contract expires in February 2019.

VI. DEPARTMENT HEADS

At 7:05 pm Fire Rescue Candidates Tom Ryan and Matt Griswold along with Fire Chief Richard Butler and Police Sergeant Jason Larochelle came into the meeting.

Ryan and Griswold were introduced to the Board by Chief Butler. They are both already certified firefighters and Griswold is also an EMT. Ryan is a navy retired firefighter. Both were given employee packets that need to be returned to the Selectmen's Office. A motion to appoint Tom Ryan and Matt Griswold as probationary firefighter/EMTs to the Fremont Fire Department was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

Fire Chief Butler then spoke with the Board about his request to construct a 40' X 22' pole barn at the Safety Complex, in the rear yard. He explained that the purpose would be to put a roof over the

Department's trailers, Police Hummer, ATV's, and the speed trailer to protect these vehicles better from the elements. He said his Department members can set up the poles at no cost (using an in-town volunteer).

Butler estimated approximately \$3,000 to complete this project which includes materials and said that Captain Kevin O'Callaghan was working on a budget. They want to try to do this project this year and possibly split the cost with both departments as their employees are doing the manual labor. Larochelle said that he would reach out to Chief Twiss, who is currently away. He did not know of the Police Department's ability to contribute to the cost, but Butler felt he had the \$3,000 in his budget. Larochelle said that the project had been discussed at a cursory level and that the Police Department was in support of such a proposal to protect the vehicles.

Butler added that some of the materials can be donated or purchased if necessary at a lower cost. Butler presented a sketch of the design with measurements, which Carlson had asked for, along with the budget proposal. The proper permits have been preliminarily discussed with the Building Inspector. Cordes wants both Police Department and Fire Department Chiefs to be supportive of this project. This is a condition of the project being approved by the Selectmen. Janvrin motioned to support the building of a shelter for equipment behind the Safety Complex in line with the provided sketch as long as it comes out of department budgets, identified in advance. This was seconded by Barham. The vote was unanimous 3-0.

An additional amending motion was made by Janvrin that Chief Twiss be also supportive of this project with both departments involved and the proper building permits in order, with a budget and the written proposal for the costs and materials to be submitted to Carlson. This was seconded by Barham. The vote was unanimous 3-0.

The data Chief Butler supplied to the Board pertaining to the comparison on leasing radios Leasing radios as opposed to purchasing had been reviewed but more time needs to be put into this endeavor and Cordes thanked Butler for his time in getting this data, which was requested by the Budget Committee.

Ron DeClercq joined the meeting at 7:30 pm.

VII. OLD BUSINESS

1. An updated budget spreadsheet was circulated by Carlson, as the Budget Committee has finalized all of the operating budgets. She explained that she has put together some initial tax rate impacts to aid the Budget Committee in their final review of Warrant Articles. The Committee will review the Warrant Articles at a later date.

Carlson has completed a 2017 revenue spreadsheet and distributed it for Board review. This was distributed to the Budget Committee last night as well.

VIII. NEW BUSINESS

1. A motion to recommend Warrant Article A was made by Janvrin for \$2,821,626.00 for the operating budget of the Town of Fremont. This was seconded by Barham. The vote was unanimous 3-0. It was explained that this is the Budget Committee recommendation based on their completion of all the operating budgets last night.

2. A motion to approve the payroll warrant for the week dated November 4, 2016 in the amount of \$25,199.71 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

3. A motion to approve the accounts payable warrant in the amount of \$43,515.84 for the current week dated November 4, 2016 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

4. A motion was made by Janvrin to approve the Land Use Change Tax Warrants for the following:

Map 03-015.001.039	9 Chase Road	\$2,142.85
03-015.001.042	15 Chase Road	\$2,142.85
03-015.001.038	7 Chase Road	\$2,142.85

This was seconded by Barham. The vote was unanimous 3-0.

At 7:55 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0. Cordes-yes; Janvrin-yes; Barham-yes.

The Board had a brief recess as the camera shut down and Jeanne Nygren left the meeting at this time.

At 8:38 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0. Cordes-yes; Janvrin-yes; Barham-yes.

There was some discussion about potential future change to the Points/LOSAP documents to combine them and make them all into one compensatory program, removing any recruitment/retirement component.

Richard Butler and Ron DeClercq left the meeting at approximately 8:45 pm.

NEW BUSINESS CONTINUED

5. Janvrin moved to approve the Health Insurance Manifest in the amount of \$1,000 for the 2016 calendar year. Cordes explained the Town's Policy (attached to the manifest) for the benefit of Barham as this is only done once a year in November. Barham seconded and the vote was approved 3-0.

6. Selectmen reviewed the mail folder. This included the Building Inspector's report and several points made about road improvements within the Black Rocks Village project. Barham reported on some history of the matter, including that insufficient engineering inspections had been called for by the developer to be performed by Stantec and therefore the engineer could not verify any of the final road work, also done without the proper notice (to Stantec) and inspections. The Planning Board had reviewed this and Meade's report indicates that the Planning Board has agreed to let the Selectmen handle any final decisions on roadwork and final improvements.

Barham further detailed development improvements and plan notations that all Town regulations would be followed despite that this is always intended to be a private road network. Stantec has expressed concern that the work has not been completed to the proper standard and this cannot be verified without the inspections throughout the construction process. Barham stated that in his conversations with Tatem, Tatem noted site conditions that were inferior. Stantec is recommending that the final top coat of pavement be bonded for a period of five years, and Tatem is working on that estimate. A letter from Stantec is anticipated by tomorrow or next Monday, November 7th.

Based on this information presented this evening, and concern about the road network and infrastructure, the Board discussed withholding Occupancy Certificates until the matter is resolved to the Town's satisfaction. Motion was then made by Janvrin to withhold CO's until this matter is resolved. Barham seconded and the vote was unanimously approved 3-0.

Further Planning Board discussion items included that the Galloway proposal also needs a Zoning Variance. There has been further discussion in amongst this public hearing process that the site is currently out of compliance on the whole, primarily due to the Seacoast Farms operation and tailings and piles that are in or too close, to wetland areas.

The Board reviewed the ZBA Comment Sheet and the project description that accompanied the form (Zoning Application form). The Board discussed it and their comments included that the overall project needs NH DES approval, the Town Engineer's review and approval, Conservation Commission review and approval, and getting the complete site into compliance with all State, Local and Federal regulations that may be required. All pertinent regulations should be followed to ensure wetland and groundwater protection.

In follow-up to the meeting last week, the Board discussed the new fire truck being in service and ready for action and will follow up with Chief Butler on this.

7. Carlson distributed a first draft of a Parks & Recreation facilities maintenance position job description. This is in follow-up to the budget presentation for a person just to handle these duties, estimated at 15 hours per week on average during the growing season. Selectmen will review and discuss at a future meeting.

IX. WORKS IN PROGRESS

1. Currently the Town is in need of a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative, and a position on the Lamprey River Advisory Committee. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

The next regular Board meeting will be held on Thursday November 10, 2016 at 7:15 pm or the conclusion of Open House Clean-up, if a meeting is necessary.

XII. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, Janvrin moved to adjourn the meeting at 9:15 pm. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator

Jeanne Nygren
Selectmen's Clerk